

HR Director

Competitive salary, pro rata term time + 2 weeks (negotiable for the right candidate)

Our Trust was established in 2014 to provide an exceptional education for every child in the Trust through high aspirations and through the principles of quality learning using curiosity, exploration and discovery. We have amazing and passionate staff across our secondary school, The Langley Academy, and our two primaries, The Langley Academy Primary and The Langley Heritage Primary.

We are looking for an HR Director that can take the lead on HR across our Trust. In this role, you will impart your significant expertise as an HR practitioner to create and lead our HR Strategy.

Specifically, you will be responsible for:

- identifying HR and resourcing priorities and recommending people management solutions;
- ensuring all HR policies and procedures are up-to-date in terms of best practice and legislative changes through an excellent knowledge of Employment Law;
- producing reports for the Executive Principal and Headteachers and the Trustee Committees relating to HR matters;
- personally, leading on the resolution of complex, sensitive or high impact HR matters.

To be successful, you will have:

- a successful track record of running a complete HR function;
- a recognised HR qualification, ideally CIPD, or qualified by experience;
- highly developed communication skills, diplomacy and tact;
- a comprehensive understanding of HR legislation within the education sector.

Join us and you can expect an excellent benefits package, salary sacrifice schemes, discounted schemes for shopping, entertainment and lifestyle, and a generous pension scheme.

Please visit our website www.arbibeducationtrust.org/Vacancies.html where you will find more information together with an online application form.

We warmly encourage those considering applying to have an in Executive Principal for additional information. To arrange this please contact Kirstin Sutherland, HR Coordinator, in the first instance on 01753 214472 or via email using kirstin.sutherland@arbibeducationtrust.org

Closing date: 9.00am 22 June 2020

Interview date: 25/26 June 2020

The Arbib Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an enhanced DBS check. CVs will not be accepted.